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PRIMARY & SECONDARY HEALTHCARE DEPARTMENT
GOVERNMENT OF THE PUNJAB

JOB OPPORTUNITIES

Primary & Secondary Healthcare Department, Government of the Punjab, invites applications from qualified and experienced individuals domiciled in the Punjab for posts on contract basis for Directorate General of Monitoring & Evaluation under the Primary & Secondary Healthcare Department.

Sr.#	Name of the Post	No. of Posts	Qualification and Experience	Monthly Pay Package	Age Limit
1	Director M&E (BS 19/20)	01	PhD in Public Health / Health Policy Planning / Health Services Management / Health Economics with 7 years of experience in relevant field OR MPhil from foreign/local university in Public Health / Health Policy Planning / Health Services Management / Health Economics with 10 years of experience in relevant field OR Master's in Public Health / Health Policy Planning / Health Services Management / Health Economics/MBA Management with 15 years of experience in relevant field	150,000	50 Years
2	Additional Director PHIS (BS 19)	01	Medical Graduate with MPhil from foreign/local university in Public Health / Health Services Management / Bio-Statistics / Computer Sciences recognized by HEC with 7 year experience OR Medical Graduate with Master's in Public Health / Health Services Management / Bio-Statistics / Computer Sciences recognized by HEC with 10 year experience Computer related knowledge and skills will be preferred	125,000	50 Years
3	Public Health Specialist / Team Leader (BS 19)	05	MBBS/DPH/MPH or other equivalent qualification recognized by PMDC with 10 years of experience in relevant field	125,000	50 Years
4	Finance Manager (BS 19)	02	M.Com/MBA (Finance)/CA/ACCA M.Sc. / MA Economics or BS (Hons) in Finance from HEC recognized local or foreign university with 5 years of experience in the relevant field.	125,000	50 Years
5	Epidemiologist (BS-18)	01	Master's Degree in Public Health/Health Sciences with minimum 5 years of relevant experience	90,000	40 Years
6	Database Manager (BS 18)	01	Recognized university degree (MCS or M.Sc.) Computer Sciences or Bachelor's 4 years degree in Computer Sciences. Minimum of 5 years of experience in database management. Must have extensive knowledge of SQL and modern databases. Must have extensive knowledge of modern programming languages, DBMS, Microsoft Office and statistical packages SPSS etc. Knowledge of relational systems, scripting and query languages, document design and management, hardware and software requirements. Analytical and problem-solving skills. Having task oriented approach in handling routine and special assignments.	90,000	40 Years
7	Software Engineer (BS 18)	01	MCS / MSc / BSc Hons or equivalent degree in Computer Sciences obtained after 16 years of education. Minimum five years of experience as Software Engineer. Must have extensive knowledge and experience of working on modern programming languages. Knowledge of relational systems, scripting and query languages, document design and management, hardware and software requirements. Analytical and problem-solving skills. Having task oriented approach in handling routine and special assignments.	90,000	40 Years
8	Research & Evaluation Associate (BS-17)	01	Master or BS (Hons) in Bio Stat/Social or management sciences from HEC recognized local or international university. Good computer and analytical skills. Must be proficient in MS Office. Experience in the similar field will be preferred.	75,000	35 Years
9	Data Management Officer (BS 17)	01	BCS Hons/BSc Hons or equivalent qualification. Must be having knowledge of Statistical Software and skills (SPSS, Epi Info)	75,000	35 Years
10	Personal Assistant (BS 16)	01	BA/BSC Min 2 nd Division	30,000	33 Years
11	Data Processing Assistant (BS 14)	01	BA / BSC with at least 1 year of relevant experience	30,000	33 Years
12	Accountant (BS 14)	01	B.Com or equivalent with 1 year experience in Accounts. Must be Computer Literate	30,000	33 Years
13	Computer Operator (BS 12)	03	ICS or Intermediate with one year diploma in computer science. One year experience in similar field will be preferred. Typing speed of 35 words / minutes	20,000	28 Years
14	Driver (BS 04)	04	Middle	15,000	35 Years

General Terms and Conditions:-

- The above positions are offered on contract basis under the Contract Appointment Policy 2004 of the Government of the Punjab.
- The provincial quotas shall be applicable for the above mentioned posts @ 15% for Women, 5% for Minority and 3% for Disabled Persons.
- General age relaxation in upper age limit for Male Candidates = 5 Years and for Female candidates = 8 Years is admissible.

9	Management Officer (BS 17)	01	behaving knowledge of Statistical Software and skills (SPSS, Epi Info)	75,000	35 Years
10	Personal Assistant (BS 16)	01	BA/BSC Min 2 nd Division	30,000	33 Years
11	Data Processing Assistant (BS 14)	01	BA / BSC with at least 1 year of relevant experience	30,000	33 Years
12	Accountant (BS 14)	01	B.Com or equivalent with 1 year experience in Accounts. Must be Computer Literate	30,000	33 Years
13	Computer Operator (BS 12)	03	ICS or Intermediate with one year diploma in computer science. One year experience in similar field will be preferred. Typing speed of 35 words / minutes	20,000	28 Years
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2. The provincial quotas shall be applicable for the above mentioned posts @ 15% for Women, 5% for Minority and 3% for Disabled Persons.
3. General age relaxation in upper age limit **for Male Candidates = 5 Years and for Female candidates = 8 Years** is admissible.
4. The Maximum/upper age limit as mentioned in above schedule shall be raised by 10 years for disabled person to be appointed against quota for disabled.

Procedure for submission of Application Forms:-

1. All Government Employees may apply through proper Channel.
2. In case a candidate wishes to apply for more than one post, he/she must submit separate application form for each post.
3. Candidates can download application form from National Testing Service (NTS) website (www.nts.org.pk), along with the deposit slip of Rs. 500/-.
4. Candidates shall submit duly filled Application form, along with deposit slip of prescribed fee in favor of National Testing Service, copy of CNIC and two recent passport size photographs, **directly to NTS through courier on the address mentioned on Application form.**
5. Test fee shall be paid in any branch of HBL, Mezan, MCB, or ABL on prescribed bank challan (Attached with application form downloaded from NTS website).
6. Incomplete applications or applications received after close of office hours on the last date for submission of application will not be entertained.
7. Applications are acceptable with-in 15 days from the date of this publication.
8. Roll No. Slip shall be separately dispatched directly to candidate by NTS at least one week before the test.
9. Candidates shall have at least 50 % marks in NTS test to qualified
10. In case of large number of Candidates qualifying NTS test primary & Secondary healthcare Department reserve the right to decide upon any threshold marks / ratio of candidates' vis-à-vis post to be further candidates in the recruitment process / Interview.
11. The Shortlist Candidates shall be called for final interview and list of selected candidates will be displayed on "pshealth.punjab.gov.pk" and on Facebook page "health information and service delivery unit of Primary & Secondary Healthcare Department".
12. No Separate test / Interview call and intimation will be made to the eligible / shortlisted candidates.
13. No TA/DA will be admissible to candidates.
14. Department has the right to accept / reject or cancel any application or recruitment process.
15. No. of vacancies can be increased or decreased at any time without any notice.
16. Advertisement can also be downloaded from the website of Primary & Secondary Healthcare Department www.pshealth.punjab.gov.pk and on Facebook page of "Health Information & Service Delivery Unit (HISDU) of Primary & Secondary Healthcare Department.

IPL-4277



FOR FURTHER INFORMATION PLEASE CONTACT
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